

Information and Data Security is a primary priority of the company **UNIVERSAL EDUCATION S.A.** in order to:

- To ensure the safe keeping, protection and processing of its customers' data and all related information.
- To ensure the company's full compliance with the relevant texts legal and regulatory requirements,
- To protect the interests of the company and those who deal with it and trust it for the use and handling of their confidential data
- To ensure the availability, integrity and confidentiality of information, produced, received and handled in the context of its operation .

The implementation of the data processing and protection system aims at the following:

- Protection of data, computing resources and circulating information in the company's services from any threat, internal or external, intentional or accidental,
- Systematic assessment and evaluation of risks related to security data, looking forward to their correct and timely management,
- Continuous information of management and staff on matters of data protection and processing and conducting training for staff.

For these reasons the company develops and implements Policies and Procedures through the Information Security Management System, which ensure the integrity of information and data from internal and external risks.

The management is responsible for controlling and monitoring the operation of the data processing and protection system, as well as for informing all involved personnel about the Information Security Policy.

The whole of the company's personnel involved in the activities and procedures related to Information and Data Security has the responsibility to implement the policy and the similar Procedures in his field of work.

The management and all the employees of the company are committed to the observance of the principles in relation to the Security of Information and data Vice President